



Cabell Midland High School

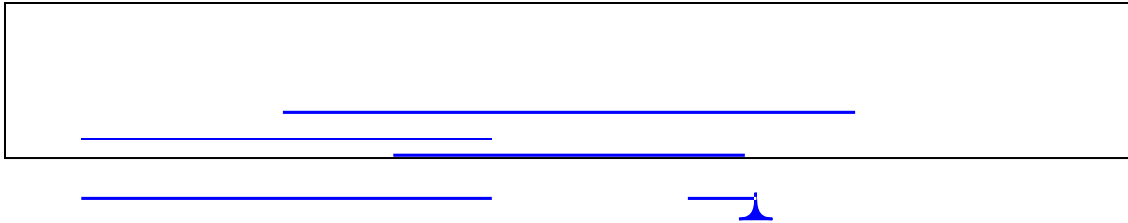
Collegium musicum

Handbook 2011-2012

Ed Harkless – Director
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www.cmhscollegiummusicum.org
<http://cmhs.cabe.k12.wv.us/Academics/Music/collegium/collegium.htm>

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This is an advanced, audition/selected vocal ensemble that specializes in unaccompanied music of the late Middle Ages and Renaissance. Music from other eras is also used. However, the ensemble currently utilizes Gothic costuming. In 2010 Collegium musicum added formal gowns and tuxes as a second attire for performances, allowing a wider variety of repertoire to be used. This was used in Choral Festivals/Competitions and in the new annual spring event, “*The Collegium musicum Experience*”.

Emphasis is placed upon improving music reading skills, analyzing music, solfeggio, quality singing and tone production, multiple languages in vocal repertoire, responsibility to an organizational effort, independence of thought, critical thinking and analysis of ones’ own and the ensembles’ performance, and attention to detail and high expectation in performance and comprehension of the subject matter.

Collegium musicum annually presents the Christmas Madrigal Dinner. This event has tremendous support from business and community.

In addition, Collegium musicum takes an annual spring tour that provides opportunities for on-site educational experiences and performances. For example, in Medieval costume, the group presented a concert in a Toronto castle (Casa Loma); presented a prelude program of sacred Renaissance music at the Washington National Cathedral, several venues in Ireland, and has performed in other historical sites (St. Patrick’s Cathedral, NYC) where they have had the opportunity to experience a slice of life and history approach to learning. In 1999 and 2002 they won 1st place Madrigal Choir at Music In The Parks Festivals in Hershey, Pa., and Chicago, respectively. In 2007, they participated in the Heritage Music Festival in San Francisco and won the Silver Award and in 2008 participated in the Heritage Music Festival in Atlanta and won the Gold Award. In both 2009 and 2010, they performed at the Marshall University Choral Invitational and received perfect scores from all adjudicators both years. Additionally, in 2010, the ensemble received a 93% average from three judges at the Capitol HS Choir Competition and 1st place. In 2011, they won 1st place at the Captitol Choral Festival again. In April 2011, Collegium musicum made a return trip to Ireland. They presented a concert at Christchurch Cathedral in Dublin with guest artist Timothy Waugh; performed at the Merry Ploughboys, Dublin, St. Marys Church, Killarney, and Bunratty Castle, Shannon. Another highlight of the 2010-2011 year was being selected as the Honor Choir for the WV Dept. Of Education's annual Arts Alive Event at the Clay center in Charleston.

This is augmented by 30+ programs each year (most on the students’ own time) that are presented to/for community, church and civic organizations plus nursing homes, and other schools. Collegium musicum is often requested to be the example of Renaissance music and dress to social studies and literature classes county-wide.

In 2009, Collegium musicum performed, by invitation, in a joint concert at Marshall University. 1999 brought a request to perform at the Governors School of the Arts. We receive numerous invitations each to perform both locally and abroad.

Goals:

(These are in addition/in conjunction with WV Department of Education CSO's and the National Standards for Music that are to be covered)

- I. Students will practice, master and demonstrate proper breathing techniques for singing.
- II. Students will practice, master and demonstrate proper singing posture.
- III. Students will be aware of major differences in early musical style. (Middle Ages, Renaissance) as compared to later time periods. (Classic, Romantic, 20th Century)
- IV. Students will perform complex literature of these major musical eras.
- V. Students will explore the inter-disciplinary nature of music.
- VI. Students will demonstrate their progress of the above goals **individually and collectively** through singing and written quizzes/exercises and public performances.
- VII. Students will present research on outside reading and seniors present a project. *(Effective 1997-98 school year, senior honors students only due to site-based decision to remove original approval of course as honors to underclassmen. These are due in the 2nd, 4th and 5th 6 weeks grading periods. **Failure to have projects completed in the assigned 6 weeks will result in the loss of "Honors" credit for the year.**)*
- VIII. All students will behave in a responsible, mature manner in class and at performances. Failure to do so may result in the student being removed from the course.
- IX. Students will demonstrate music reading skills commensurate with a choir of the highest musical level. A variety of assessment tools will be used, including written, oral and performance based (individually, in small groups and in sections)
- X. Students will demonstrate a high level of understanding and application of solfeggio. A variety of assessment tools will be used, including written, oral and performance based (individually, in small groups and in sections)

CLASSROOM EXPECTATIONS

Being a member of choir is being a member of a team. We must work together for our team to be successful and accomplish our goals. Teamwork takes cooperation, courtesy and commitment. Everyone is important to the team and everyone has responsibilities to the team. These responsibilities can affect your grade and include (but are not limited to):

- Show respect for the director, other members of the ensemble, and yourself.
- Show respect for the choir room, the equipment and the music.
- Be on time to all rehearsals and performances.
- Be prepared **with Collegium musicum binder and in your seat when it is time for class to begin.** Students are provided with a three-ring binder for this class. This binder is to be brought to class every day. In this binder, students are to keep all course materials distributed by the director and sharpened pencils. The student is to take care of this notebook. In case of damage or loss, the student is responsible for the replacement of the notebook and contents.
- Put forth your best effort every day with a positive attitude.
- Be responsible for all classroom materials including music, written work, hand outs, permission slips, choir uniforms, etc.
- Absolutely no gum, food or drink in class, PERIOD.
- As a member of the Choral Department, students are expected to uphold all CMHS policies, both on and off campus.
- To maximize rehearsal time, we must start on time, therefore, ***when the bell rings for class to begin, each student will be in their assigned seats with their music.*** All talking, etc. will cease.
- Cell phones, iPods, etc, **will NOT BE TOLERATED** in class, in rehearsal, in performance, or during any group meeting/event. When on trips, they are to be turned off at assigned times (i.e., students meetings, performances, rehearsals, etc) Student use of these items (and similar gadgets) will result in confiscation of the item(s) (as per the CMHS student handbook policy) and/or exclusion from the current event. Repeat violations of this will result in the student being asked to change their schedule and be removed from the course.
- All decisions regarding repertoire and performances are solely Mr. Harkless'.

PHILOSOPHY

The CMHS Choirs are devoted to the study of music, vocal techniques and ensemble skills. Students will be exposed to a variety of music literature, including many different styles and cultures. The goals of our choral ensembles, through rehearsal and performance, are to achieve a high degree of learning and performance excellence, develop a love, understanding and appreciation of music and learn the skills and concepts necessary to successfully participate in a vocal ensemble. It is the responsibility of both the director and the ensemble members to be prepared for each rehearsal and to put forth their best effort at all times.

PERFORMANCES

Being on-time, in complete costume, and ready to perform are essential parts of each performance and is an important life-skill that responsible citizens need. We are training students to have these skills for the market-place. Please read this section carefully!

Attendance: Attendance is required at all performances and outside of class rehearsals. Performance Dates are posted on Ed Line and are announced in the choir room as well as being announced at monthly Choir Boosters Meetings. An ensemble depends on all of its members. All students are expected to fulfill their responsibility to their ensemble. Performances are the culmination of the classroom learning experience! **They are an important assessment and a significant part of your grade.**

Students are expected to be fully dressed in the required choral wardrobe pieces in order to participate in performances and concerts.

STUDENTS NOT IN COMPLETE PERFORMANCE ATTIRE WILL NOT BE ALLOWED TO PERFORM AND WILL NOT BE ALLOWED MAKE-UP WORK, BUT, INSTEAD, WILL RECEIVE A 0% FOR THAT PERFORMANCE!

You must let Mr. Harkless know with as much advance notice as possible if you will not be able to participate in a performance. Family vacations, birthdays, visiting relatives, too much homework, work and "I don't have a ride", etc. are NOT valid excuses for missing performances, please plan ahead. **Any and all missed performances and rehearsals WILL require make-up work, regardless of the reason for the absence.** Make-up work is due 1 week from the missed performance. In the case of a performance/rehearsal missed in the last week of a grading period, the make-up work should be submitted to Mr. Harkless in time to be graded and added to the student's 6 weeks grade.

Make-up work is:

Due one week after the missed performance/rehearsal. Topics are to be approved in advance by Mr. Harkless!

Freshmen/Sophomores: 3 complete pages plus 1 page bibliography
Juniors: 4 complete pages plus 1 page bibliography
Seniors: 5 complete pages plus 1 page bibliography

Only one internet source is allowed, other sources must also be used and cited.

Performance Behavior Expectations:

- ˆ Be on time for all performances (call times will be announced prior to concert dates).
- ˆ Wear appropriate attire. Complete costume is required for each performance.
- ˆ Demonstrate appropriate behavior as a performer and as an audience member.
- ˆ Represent the CMHS Choral Program with pride.

Collegium Musicum Annual Christmas Madrigal Dinner

Dear Parents;

The holiday season is almost here, and that means it's time for the annual Collegium Musicum Christmas Madrigal Dinner. The event is THE fundraiser for the group, and it's a great chance to raise money for upcoming trips and events the group will be taking part in. If you've never seen it before, we open the school cafeteria to the public (via ticket sales). The students serve a sit-down dinner; they perform a play that runs through the evening; and they perform a concert to close the evening. The performance covers two nights – Friday and Saturday, Dec. **9-10**. (Typically the 2nd week-end in December) This year we will set up on-Friday afternoon, December **9**.

We have a good-sized group, and that means we can make this fundraiser a big success if we all tackle a small part of the job at hand – and remember, the more money we raise through this event, the more the boosters can help with trips, awards, etc.

Here are the jobs we need to tackle:

Donations (a big job!) Businesses have always donated to the dinner with food and/or cash or discounts in the cost of items we need. This is one of the first groups to get busy!) **This committee should start their work this spring.**

Decorations (creating the table and window decorations and hanging banners);

Cooking (preparing the food in the school's kitchen);

Serving (passing out the food);

Cleanup (after each night's dinner);

Publicity (getting out the word about the event); this needs to be thorough and start early!

Set Construction (the set is built, some lifting is required);

Plants (to decorate the set); and

Tickets (printing and selling, and collecting/selling at the door)

All Students are requested to bring the following the week of the dinner:

1 gallon apple cider

10# bag of large baking potatoes

Other item(s) as needed

In lieu of these items, a \$20.00 donation may be made to the Choir Boosters 7 – 10 days prior to the dinner.

Thanks for any help you can give - I look forward to working with you!

Sincerely,

Ed Harkless

I want to help! Sign me up for this job (check one):

Decorations _____ Cooking _____ Serving _____ Cleanup _____
Publicity _____ Set Const. _____ Plants _____ Tickets _____

Name: _____ Phone # _____

Student's name _____

Email: _____

Collegium musicum 2011-2012

RENAISSANCE COSTUMES:

THESE COSTUMES ARE TO BE COMPLETED BEFORE THE FIRST DAY OF SCHOOL!

For ladies and gentlemen: Jewelry of *any type* is NOT to be worn. ***For the Renaissance costumes – the exception will be pre-approved period pieces only.*** This includes piercings, ear-rings, necklaces, bracelets, etc. If jewelry is used, it will be uniform by all subject to Mr. Harkless' approval. Hair MUST be out of the face! ***Fingernails are to be natural/clear ONLY.*** If a singer has any other nail-polish, or fake nails, they must be removed or clear prior to performing.

All costumes, patterns, material and trim must have approval from Mr. Harkless. They are gothic in design, are primarily velvet, jewel tones, and include **head-wear for the ladies and tights for the men.** Appropriate shoes must also be worn. If a student is not in complete-approved costume he/she will not perform and will not receive credit for that performance, taking a 0% and will not be given make-up! ***Please be completely prepared for all performances!!!!***

PATTERNS MUST BE APPROVED IN ADVANCE you are responsible for the ordering the correct yardage for your costume.

TRIM COLOR/STYLE:

Trim must be approved. Primary color from trim is gold. Brocade or “ribbon-type” trim is acceptable in a color that matches or compliments the overall color and style of the costume.

Questions? Call Mr. Harkless @ 743-7400, ext. 7420 or e-mail tharkles@access.k12.wv.us
I will work with each family as needed to insure costumes are of the proper material and style.

If there are financial issues for any student, please contact Mr. Harkless directly. A payment plan and/or assistance are both available options. This will be held in complete confidence.

Make a check out to C.M.H.S. Choir Boosters for the number of yards needed. Send to Mr. Harkless by June 9, 2011. Material will be ordered and you will be notified when material arrives. If I do not receive your check by then, you must get your own material! (Be sure to have it pre- APPROVED before ordering/purchasing material to be sure it is acceptable!!!!!! ☺

TUXES AND FORMAL GOWNS:

The second outfit (tuxes and gowns) are ordered through the Choir Boosters. Students may elect to use some of their credited fundraising money to help purchase these. For the ladies, the dress MUST touch the floor.

**SAMPLE ONLY – ACTUAL FORM WILL BE POSTED
ON-LINE AND WILL BE DUE THE FIRST WEEK OF SCHOOL**



Cabell Midland Collegium musicum
Ona, West Virginia, USA 25545
304-743-7400, ext. 7420

**Permission for Travel and Emergency Medical Treatment
2011- 2012 School Year**



-----Please Print or type -----

Student Name: _____ D.O.B. ____/____/____

Address _____ City _____ ZIP _____

Home Phone (304)-----Parent Cell _____ Student cell _____
Social Security # ____ - ____ - ____ (REQUIRED)

COMPLETE Medical Ins. Co. _____ & Policy or Group# _____
(Please have a copy made for Mr. Harkless and send in with this form)

Medication taken regularly: _____
ALLERGIES and/or HEALTH PROBLEMS: (Please list specifics on reverse)

Contact person in case of emergency:
Name _____ Relation to student: _____
Address: _____ Phone _____ Cell phone _____

Alternate Contact Person:
Name _____ Relation to student _____
Address: _____
Home Phone: _____ Work Phone: _____ Cell phone _____

I, being a person authorized by law to give such permission, do hereby give permission for emergency medical treatment to be given to _____. I understand that all reasonable attempts will be made to contact me as soon as possible after the condition necessitating treatment arises, and, that failing, all reasonable attempts to contact the alternate person will be made. I understand that all reasonable precautions will be taken for safety at all times. I further release Cabell Midland High School, and all persons associated with this trip from liability associated with any accident, injury, or disease to the person who is the subject of this form. I also grant specific permission for _____ to travel with Collegium musicum.

Signature--Parent or Legal Guardian
State of West Virginia, USA
County Of Cabell, TO--WIT,

I, _____, a qualified Notary Public and for the County aforesaid, hereby certify that the person whose signature appears above did, on this date, appear before me, and, after being duly sworn or affirmed, and reading this document in its entirety did affix his or her signature hereto in my presence.

Taken, subscribed, and sworn to before me this _____ day of _____ 20____.
My commission expires the _____ day of _____ 20____.

Signature and seal or stamp---- Notary Public

2011 - 2012 Tentative Dates
Please check www.EdLine.net for updates!

Choir Boosters Meetings are held monthly in the Choir Room
 Officers/Board 6:00, General Meeting at 7:00

August	15 ~ 1 st day of school for students 19 ~ deadline to sign up for ACDA National honor Choir audition
September	Chamber Choir prep rehearsals begin TBA ~ Renaissance Festival National ACDA Honor Choir Audition Recordings practiced and prepared
October	TBA ~~ typically in early October ~ CMHS Fall Open House TBA ~ Renaissance Festival Auditions for Madrigal Dinner parts and after school rehearsals begin Chamber Choir prep rehearsals continue Fall Fruit Sale Begins
November	Chamber Choir auditions (Saturday TBA)
December	5 ~ Htgn. Museum of Art - Afternoon 9 – 10 Madrigal Dinner performances (entire week belongs to Madrigal Dinner for rehearsals, etc!) TBA ~ All Choirs Holiday Concert <i>Multiple performances during December TBA ~ All required!!</i>
January	4 ~ students return to school CMHS All State choir auditions for WVMEA All State
February	2-4 WVACDA Chamber Choir & Junior High Middle School Choirs – Charleston Regional Audition for WVMEA All State Choir ~ TBA ~ CMHS Spring Open House
March	Feb 29-Mar 3 ACDA Southern Division Conference ~~ Winston-Salem, NC 15-17 WVMEA All State ~ Morgantown, WV TBA~ All County Choir (plus 2 previous Monday night rehearsals)
April	Tri~M Music Honorary Week TBA Spring Trip (Spring Break) ~ about MARCH 19-23
May	~ PROM TBA~ All Choirs Spring Concert TBA ~ Collegium musicum Banquet TBA – Annual Collegium musicum Experience
	Graduation

Not listed:
 Numerous other performances throughout the year
 (especially between Thanksgiving and Christmas!)
 Other fundraising opportunities.
 Probable Spring Trip in April

DATES MAY BE CHANGED DUE TO CIRCUMSTANCES BEYOND MR. HARKLESS'
 CONTROL – MAIN OFFICE SCHEDULING OF FACILITIES, ETC.

Collegium musicum: Senior Honors

Senior students will select books from the following list and prepare a typed book review and/or an oral report to the class on each. (In the case of an oral report, a written, typed outline will be submitted) A journal for may be accepted in lieu of report. Select one from each list: (other books may be added or approved with consultation with instructor) In addition, an approved project must be completed.

MUSIC

Ades: Choral Arranging

Garretson: Conducting Choral Music

Bernstein: The Joy of Music

Copland: What to Listen for in Music

Garretson: Conducting Choral Music

Kamien: Music An Appreciation

Krehbiel: How to Listen to Music

C. Moulton: Music in Time: A Survey of Western Music

Siegmeister: Invitation to Music

Hoffer: A Concise Introduction to Music Listening

Randolph: This Is Music

Munrow: Instruments of the Middle Ages and Renaissance

Individual biographies of composers may be used with prior approval!

Campbell The Mozart Effect

RELATED AREAS

Rothero: Medieval Military Dress

Jones: Knights and Castles

Chamberlin: Everyday Life in Renaissance Times

Bishop: The Middle Ages

Chamberlin: Everyday Life in the Middle Ages

Davis: Life On A Medieval Barony

Tierney: Western Europe in the Middle Ages

Adams: Civilization during the Middle Ages

Baldwin: The Mediaeval Church

Boardman: Castles

Cantor: Inventing the Middle Ages

A student may elect to do 3 projects; each must be approved in advance by Mr. Harkless, in lieu of the reading assignments. Projects *may* include: ACDA Honor Choirs, WVACDA Honor Choirs, WVMEA All State Chorus, Madrigal Dinner Script writing or others as approved by Mr. Harkless (in advance).

Collegium musicum 2011- 2012 costume material order form

Student name _____

Parent name _____

Phone number(s) to call when material is in: _____

Student e-mail _____

parent e-mail _____

We only use jewel tone colors: red, purple, royal blue, green

MATERIAL TYPE:

Cost per yard of material type

Material	# of yards	X price	= Total
Velvet		\$_____yard	

ORDER:

COLOR: _____

Number of yards: _____

Check enclosed for _____ yds. X \$_____ per yard = \$ _____

Total enclosed: \$ _____

Check (made payable to CMHS Choir Boosters) DUE NO LATER THAN June 9, 2011!!!

If you want to obtain your material from another source, you MUST have the material approved in advance by showing Mr. Harkless a swatch of the actual material. (Only approved fabrics will be allowed for use in costumes!) Don't forget matching zippers, etc. and trim material!

Cabell Midland High School

Collegium musicum 200-2010

Mr. Harkless - instructor

PLEASE PRINT CLEARLY!

Student name _____ grade _____

Student e-mail address: (complete and printed) _____ Student cell _____

Address (complete) _____

City _____ State , _____ Zip _____

Parent/guardian name(s) _____

(father) _____ (mother) _____

Parent e-mail addresses: (complete and printed)

1. During the course of the year, all students will be given the opportunity to participate in fund raising events. Part of their effort will be applied to a choir trip (if approved) and part will go to purchase extra needed music and supplies, etc. Students are encouraged to participate fully in these group events
2. Students' images may be used for promoting Collegium musicum but at no time will a student be identified individually by name and image combined unless express consent is granted by the parent or legal guardian.
3. We may at various times in the year record the group. Any subsequent proceeds from this will be designated as Collegium musicum income and not personal.
4. Required events include: outside of class rehearsals and performances, reading assignments, listening to particular music, etc. These will be computed in the grade for the class.
5. **Absences are simply absences. For any reason will a missed rehearsal or performance will require make-up work.** No exceptions will be made! Make up work will be explained and assigned. All make up work is due no later than one week from the missed event. It is expected that the time involved in completing makeup work should reflect the amount of time missed in a particular event and the grade level of the student, ie. Seniors will be required a higher level of make-up work than underclassmen, etc.
6. Collegium musicum at times will be off campus for performances, etc. Parents and other adults will be asked to drive (STUDENTS DO NOT DRIVE DURING THE SCHOOL DAY!) or we will be in a school bus or motor coach.
7. Parents/guardians assume complete responsibility for having their child at concerts that are outside the school day.
8. An electronic copy of signed documents for Collegium musicum will be accepted as equal to originals.
9. I understand it is **my responsibility as a parent** to maintain my own Edline account and to do my best to be active in the Choir Boosters so that I will be up-to-date and involved in my child's role as a member of the Cabell Midland High School Collegium musicum.

I have read, understand, and agree to the above items pertaining to this class. I have also been given access to the 2011-2012 Collegium musicum Handbook and agree that both my child and I (we) will do our best to abide by the guidelines included in the Collegium musicum Handbook and the CMHS Student Handbook.

Signed _____ date _____

Signed _____ date _____

(legal parent/guardian of the above named student)

CABELL MIDLAND HIGH SCHOOL COLLEGIUM MUSICUM PARENT/STUDENT CONTRACT

- ❖ I have read the classroom procedures and agree to follow them at all times. Respect for all at all times. I represent CMHS Collegium musicum.
- ❖ The teacher for this course is Mr. Harkless. Students will only address him as Mr. Harkless or Mr. "H".
- ❖ I have reviewed the grading procedures and understand how I will be graded. If I have questions about my grade, I will contact Mr. Harkless immediately.
- ❖ To receive an "A", I must participate in all required activities, including outside of school day rehearsals and performances.
- ❖ I have/will share the calendar with my parents and will attend all mandatory rehearsals and concerts. I understand and agree to abide by the concert attendance policy and expectations. I will share the schedule with my coach/activity sponsor. I understand it is **my** responsibility as a responsible member of Collegium musicum to keep all appropriate people (other teachers, coaches, employers, parents, etc) informed regarding Collegium musicum schedule requirements. I understand tha ALL missed PERFORMANCES AND REHEARSALS will require me to do make-up work as assigned.
- ❖ I have shared the costume information with my parents and will come to concerts on time and be dressed appropriately.

PARENT AGREEMENT

- ❖ I have reviewed the classroom and grading procedures. I understand how my child will be assessed. If there are questions, I will contact Mr. Harkless immediately for a conference.
- ❖ I understand that attendance at all rehearsals and all concerts are mandatory, and my child has shared the calendar with me. My child will be picked up immediately after the performance/rehearsal ends. I have read the concert/rehearsal attendance policy.
- ❖ I understand and agree that fund-raising is a necessary part of keeping the Collegium musicum program at level it is and agree that my child should always participate to his/her fullest for every fundraising activity. This helps in travel, music purchases, etc.
- ❖ I have reviewed the outfit information and will pay for the purchase and making of the required costume. If there are financial concerns, I can discuss arrangements in confidence with Mr. Harkless. I understand that every effort is made to assist students in need.
- ❖ We also agree to make all payments on time (fundraising, trip payments, etc)
- ❖ WE have read, understand, and agree to abide by the information in this handbook for the 2011-2012 school year in addition to following all guidelines in the CMHS school handbook.

Student signature _____

Parent(s) signature(s) _____

Print

Student Name: _____ Student E-Mail _____

Home address: _____ Zip _____ Student Cell _____

Home phone number: _____ Father cell _____ Mother cell _____

Parents Name: _____

Parent E-mail(s): (father) _____ (mother) _____

Parent(s) Work phone number: _____ Parent cell phone(s) _____